

BSG Technology & Ageing Special Interest Group Meeting #3

Minutes

27th November 2018, 13.00-14.30

SIG Members present:

Hannah Marston (HM, Chair), Duncan Banks (DB), Neil Chadborn (NC), Elvira Perez Vallejos (EV), Emma Koivunen (EK), Grant Gibson (GG)

Apologies:

Jenni Lynch, Sally Whelan, Yvette Vermeer, Josephine McMurray, Stanislaw Piasecki, Katie Brittain

Minutes from the meeting held 24th September 2018.

The minutes from the BSG SIG meeting held 24th September 2018 were distributed by HM

Action points from minutes.

There were no action points other than those discussed on the agenda.

Items from Agenda:

1. *Brief introduction (all)*

A general introduction from all those present, Hannah Marston, Duncan Banks, Neil Chadborn, Elvira Perez Vallejos, Emma Koivunen and Grant Gibson.

2. *Face to Face meeting in 2019*

This agenda item was not discussed as the proposer was absent. Charles Musselwhite has visited a house that has been collecting sensor data and proposed that SIG members could visit to hear more about the work that has been going on. The house is part of the SPHERE project, a general project where they have collected data / readings from people living in the house, families, individuals, older people and how technology might be used. It is possible that some members will be able to travel but it would be useful to also make it accessible remotely. As there was no further discussion. Any Face to face meeting will have to be in Spring next year. To learn more about the project go to www.irc-sphere.ac.uk

a. ***This item will be rolled over on to the next agenda & for Charles to either be on the call or to provide a summary which can be discussed at the meeting***

3. NC proposed a Tech & Ageing event at Nottingham which he and colleagues are organising. NC and colleagues spoke about financial assistance and HM mentioned the BSG Small Events grant. Deadline is in December. HM asked for details: date, time, event outline etc. NC was unable to provide this information. NC when asked about speakers mentioned around 3, but couldn't say for certain. HM reminded the BSG provided £650 for such events but as the proposal was not pre-circulated there were quite a number of details not known including the date. Any meeting would have to take into account half term, holidays.

a. ***NC to report on the Small Events Applications on the next meeting.***

4. *SIG Abstract proposal for Conference (GG)*

GG, provided an update regarding the SIG abstract proposal. GG, JL and KB held a meeting via Skype the day before to discuss the abstract proposal/theme. Having reviewed the theme of the 2019 conference, GG, JL and KB decided to a suitable SIG abstract would be discussed further

with a view to submitting by 24th January 2019. Three speakers were proposed. Should these be SIG members or outsiders? There would be 3-4 presenters & GG, JL, KB would ensure all presenters submit their abstracts by the deadline online.

a. Grant would draft a proposal and circulate as soon as possible, preferably by 30/11/18.

5. *BSG SIG Abstract submission & Conference(HM)*

Hannah reminded those present that the 48th Annual Conference of the BSG would take place at the University of Liverpool 10-12 July 2019. The theme of the 2019 conference is '*Resilience and Living Well in Local Communities*'. The conference will be welcoming symposia, paper and poster submissions from academics, researchers, practitioners, educators, policy-makers, the third sector, students, and those interesting in researching ageing and later life. We were reminded at the **Abstract Submission Deadline is Thursday 24 January 2019**, Abstract Notification Closes Thursday 28 March 2019, and Wednesday 1 May 2019 for the Early Bird Registration Deadline.

6. It was suggested that there could be a SIG contribution at the main conference in July for the F2F meeting. HM noted there is **very little** information about the Conference so far in relation to SIGs and whether there will be a greater/better emphasis on the programme, etc. on.

a. HM will try to find more information out via Gary Christopher who is the POC for All SIGs & the Exec Committee.

7. *Social Media update (HM)*

BSG is in the process of subscribing to Hootsuite (<https://hootsuite.com/>) the social media organiser that saves time by scheduling prepopulated social posts and would keep the BSG's social presence active 24/7 by automatically scheduling of social media posts at once, across all the BSG's social media accounts. All the Twitter handles including @britgerontology, @BSGLiverpool2019, @BsgTechAgeSig, @HannahRMarston, & Martin Hyde (Ageing & Society Journal) would be organised by the one process. The software can take 10 profiles but not Facebook. Tweets could be scheduled and paid members could have access to post on events, bookings, meetings etc.

8. *SIG Website (HM)*

Please take a look at the BSG SIG website and see what kind of information we should consider going up there. If your details need to be added or amended please put this information on the **word** document that is currently in the Drop Box folder and HM will send on to the POC on the BSG Secretariat to update. <https://www.britishgerontology.org/about-bsg/special-interest-groups/technology-and-ageing>. DB said that he had already requested an update to his details. Tanya Philips (TP) is the person whose responsibility it is to update the website. HM will be communicating with TP on website updates.

a. *All information currently on the Word Document in Drop Box will be given to TP by 6th December to update on the website. Please check your details*

b. *If there's anything on our SIG website that you think should be up there – please note*

9. *Generic Email for SIG*

Since July 2018, KB is responsible for a generic email address for the SIG. No further update.

a. *KB to have an update for the next meeting either verbal or via email regarding the generic email address.*

10. *Update on SIG money & going forward (HM)*

HM said that each SIG was given £500 not £250 as was mentioned in previous correspondence. A grant of £650 to run a SIG event at the conference should not be added to the £500 each group is given because it was felt that organising and funding the conference was the conference

organiser's responsibility and that the £500 should be for SIG-specific events. There was some discussion as to whether a university could contribute. Going forward it was suggested that FTF SIG meetings should perhaps be less formally organised and that meetups in coffee houses could be equally welcome. A SIG meeting should not be organised for the Friday as most people would have either gone home or were in the process of going home and so attendance would be minimal. At the Liverpool meeting the costs include accommodation and registration and several members suggested that the next meeting should be at the start of the next.

11. The next meeting

The next meeting of the SIG should be in the week starting 7th January, perhaps the 8th or the 9th. Circulation of Doodle poll to determine the best date for everyone. There will be certain items for discussion on this call and will include:

- a. SIG Symposium abstract submission – GG, JL, KB*
- b. F2F meeting – CM*
- c. Generic Email Address – KB*
- d. Small Events Application - NC*
- e. AOB*

End of Meeting

Dr Duncan Banks
SIG Member
The Open University